Center for the Study of Democracy
BALANCE SHEET AS OF 31 DECEMBER 1998
Financial statements are prepared in thousands of BGL

		For the year ended 31 December 1998
Current Assets		**1,474,018**
Receivables	6	237,525
Cash and cash equivalents	7	1,153,411
Deferred expenses	8	83,082
Non-current assets		**156,730**
Property, plant and equipment	9	150,548
Intangible fixed assets	10	1,176
Investments	11	5,006
Total Assets		**1,630,748**
Liabilities		
Payables	12	58,940
Deferred revenue	13	221,947
Total liabilities		**280,887**
Unrestricted fund balances	14	**1,349,861**

The CSD financial statements are to be read in conjunction with the notes to them and form an integral part of the CSD financial statements set out on pages 65 to 71.

Ognian Shentov
President

Center for the Study of Democracy
NOTES TO THE FINANCIAL STATEMENTS

1. Significant accounting policies

(a) Background
Founded in late 1989, the Center for Study of Democracy (CSD) is an interdisciplinary public policy institute dedicated to the values of democracy and market economy. CSD is a non-partisan, independent organization fostering the reform process in Bulgaria through impact on policy and civil society.

CSD objectives are:

- to provide an enhanced institutional and policy capacity for a successful European Integration process;
- to promote institutional reform and the practical implementation of democratic values in legal and economic practice;
- to monitor public attitudes and serve as well as to monitor the institutional reform process in the country;
- to strengthen the institutional and management capacity of NGOs in Bulgaria, and reform the legal framework for their operation.

CSD encourages an open dialogue between scholars and policy makers and promotes public-private coalition building. As a full-service think tank, the Center achieves its objectives through policy research, process monitoring, drafting of legislation, dissemination and advocacy activities, building partnerships, local and international networks.

(b) Basis of preparation
These financial statements have been drawn up in conformity with International Accounting Standards.
The financial statements are presented in BGL, after taking into consideration the fact that during the last several years the fund has operated in a hyper-inflationary environment. The officially published inflation indices for 1996, 1997 and 1998 are 410.8%, 678.6% and 101% respectively. For the financial period ended 31 December 1997 no financial statements in accordance with IAS 29, "Financial reporting in hyperinflationary economies", have been prepared. Since this is the first financial year that such audited financial statements are prepared, no comparative figures are presented.

(c) Foreign currencies
Monetary assets in foreign currencies have been revalued on a monthly basis as required by the Accountancy Act. As a result foreign exchange differences have arisen. Deferred revenue and other liabilities denominated in foreign currencies are carried at their historical values. The exchange rate as of 31 December 1998 was BGL 1675.10 = USD 1. (Closing rate for 1997 - BGL 1765,5 = USD 1).

(d) Property, plant and equipment
Tangible and intangible fixed assets are inflated in accordance with International Accounting Standard 29, "Financial reporting in hyperinflationary economies". The monthly inflation indices as officially published by the National Institute of Statistics are used. Since these are computed using the month of December of the previous year as a basis, chain indices from the month of purchase to the end of the year under review, have been used to measure the cumulative effect of inflation.
The tangible and the intangible fixed assets have then been depreciated using the straight line method over their estimated useful lives. The accumulated depreciation and the charge for the current year have been inflated using the above described method.

The following annual rates have been used:

Fixtures and fittings	25%
Machines and equipment	20%
Vehicles	20%
Software	20%

(e) Investments

Investments classified as long-term assets which are not considered to be material as compared to the overall balance sheet value of the CSD are carried at cost, less any amounts written off to recognise a decline in the value of the investment. As the subsidiaries perform economic activity the investments in them are not included in the parent's separate financial statements because if included the statements will not give a true and fair presentation of the activity of the CSD. Due to the above mentioned reason the investments have not been consolidated.

(f) Revenue recognition and expense reporting

The revenue of the Center for the Study of Democracy consists of funds extended by international financing bodies for the completion of accepted projects. The amounts are carried in the balance sheet as deferred revenue at their historic values. Every project is commenced with a signing of a contract where the financing body determines the budget, payment installments and the rates at which expenses incurred in BGL are to be translated into the respective foreign currency. The amount of BGL expenses are translated at the specified rate and an expense report in foreign currency is produced. It is used to report on the progress of the project before the financing organization. These reports are prepared at a frequency determined by the contract for the project assignment.
Revenue is recognised on the basis of completed stage as reported by the CSD to the commissioning bodies.
Revenue is recognised as income for the period to match the related costs, on a systematic basis. Project contracts are denominated in foreign currency, while the related expenses are incurred in BGL. Expenses as revalued in foreign currency correspond to the revenues in the same foreign currency.

(g) Change of the accounting policy

There has been a change in the principle of revenue recognition as compared to the previous financial period. In 1997 revenue has been recognized in the year of the project completion, although it may not be the year when all expenses have been incurred.
In 1998 income is recognized on accrual basis at the year end for completed and continuing projects. The maximum amount of revenue that can be recognised is the amount of expenses incurred. The deferred revenue is depreciated on a project basis. The relevant amounts are recognized as income. The difference to the total amount of BGL expenses is also recognised. Since this amount must correspond to the currency amount from the expense report, which is booked at another rate, an exchange rate difference occurs.
The effect of the change of the accounting policy could not be calculated.

(h) Cash and cash equivalents

Cash and cash equivalents consist of cash in hand and balances with banks.

(i) Taxation

CSD is a non-profit organization Therefore it has no tax liabilities.
Deferred tax has not been incurred in the financial statements due to the fact that this tax could not be levied on grants.

2. Revenue from grants, contributions and donations	**For the year ended 31 December 1998 BGL'000**
IDLI	343,058
ETF	64,372
CE	90,503
CIPE 98	57,670
CED	57,008
IBF Pr. Str.	65,190
PHARE	50,452
IBF for Imp. Studies	67,204
NEI	48,754
GMF	40,794
BTC Institutional Development	34,882
Ministry of Foreign Affairs - European Integr.	33,857
Other projects	269,174
	1,222,918

The item Other projects includes revenue from 35 projects, and the revenue of each these projects does not exceed BGL 25 million.

3. Expenses on grants, contributions and projects	**For the year ended 31 December 1998 BGL'000**
Salaries and benefits	379,221
Hired services	295,381
Depreciation	66,651
Supplies and consumable	44,538
Other expenses	213,869
Decrease in deferred expenses	153,603
	1,153,263

4. Foreign exchange gains	**For the year ended 31 December 1998 BGL'000**
Exchange rate gains from operations	224,604
Exchange rate losses from operations	(138,405)
	86,199

Differences on exchange rates have arisen in the cases when debtors, cash and creditors denominated in foreign currencies have been revalued on a monthly basis.

Differences on exchange rates have arisen when income and expenses have been matched. Since deferred revenue is received in foreign currencies and expenses are incurred in BGL when they are matched at every reporting period foreign exchange rate differences occur.

5. Extraordinary income and expenses

	For the year ended 31 December 1998 BGL'000
Extraordinary income	34,768
Extraordinary expenses	(1,598)
Write down of investments	(229)
	32,941

6. Receivables

	For the year ended 31 December 1998 BGL'000
Completed Projects	32,822
Receivables from ARC Fund	134,008
Other receivables	70,695
	237,525

Since revenue and expenses on projects are matched on a yearly basis to conform with the accruals principle, receivables consisting of expenses incurred on fully completed projects arise.

7. Cash and cash equivalents

	For the year ended 31 December 1998 BGL'000
At bank	1,107,152
In local currency	4,709
In foreign currency	1,102,443
In hand	46,259
In local currency	15,563
In foreign currency	30,696
	1,153,411

8. Deferred expenses

	For the year ended 31 December 1998 BGL'000
CIPE'98	39,837
SOCO	9,651
ETF	7,240
Interrights	103
COLPI	2,747
CE edition	798
OSF	157
Phare democracy (Santander)	22,549
	83,082

Since income and expenses on projects are matched on a yearly basis to conform with the accruals principle, deferred expenses consisting of expenses incurred on projects that have not been completed yet, arise.

9. Property plant and equipment

	Plant and equipment BGL'000	Vehicles BGL'000	Fixtures and fittings BGL'000	Total BGL'000
Cost or valuation				
At 1 January 1998	345,696	122,477	193,932	662,105
Additions	41,798	62,407	664	104,869
Disposals	(230,068)	-	(93,680)	(323,748)
Inflationary adj. (+)	3,377	1,225	1,939	6,541
Inflationary adj. (-)	(2,301)	(1,625)	(937)	(4,863)
At 31 December 1998	158,502	184,484	101,918	444,904
Accumulated depreciation				
At 1 January 1998	272,958	122,191	156,017	551,166
Charge for the year	34,677	6,975	22,625	64,277
Disposals	(230,068)	-	(93,680)	(323,748)
Inflationary adj. (+)	3,010	1,222	1,771	6,003
Inflationary adj. (-)	(2,247)	(174)	(921)	(3,342)
At 31 December 1998	78,330	130,214	85,812	294,356
Net book value as at At 31 December 1998	**80,172**	**54,270**	**16,106**	**150,548**
Net book value as at 31 December 1997	**72,738**	**286**	**37,915**	**110,939**

10. Intangible fixed assets

	Patents, license, trade marks BGL'000	Software BGL'000	Total BGL'000
Cost or valuation			
At 1 January 1998	408	9,543	**9,951**
Additions		-	
Disposals		-	
Inflationary adj. (+)	4	96	100
At 31 December 1998	412	9,639	**10,051**
Accumulated depreciation			
At 1 January 1998	177	6,746	**6,923**
Charge for the year	81	1,782	**1,863**
Disposals	-	-	**-**
Inflationary adj. (+)	3	86	**89**
At 31 December 1998	261	8,614	**8,875**
Net book value as at At 31 December 1998	**151**	**1,025**	**1,176**
Net book value as at 31 December 1997	**231**	**2,797**	**3,028**

11. Investments

	For the year ended 31 December 1998 BGL'000
Agency "Vitosha"EOOD	5,006
Radio "Vitosha"	229
Provisions	(229)
	5,006

Investments have not been inflated. CSD is a not-profit organization but the subsidiaries perform economic activity. Thus if their separate financial statements are included in the parent's separate financial statements, these will not give a true and fair presentation of the activity of the CSD

12 Payables

	For the year ended 31 December 1998 BGL'000
Payables to the budget	6,225
Salaries, benefits and social security payable	10,843
Payables to suppliers	8,873
Other payables	32,999
	58,940

The payables to the budget consist of income tax levied on salaries for the month of December 1998.

13. Deferred revenue

	For the year ended 31 December 1998 BGL'000
For project activities	167,188
For fixed assets	54,759
	221,947

14. Funds balance

	Accumulated fund BGL'000
Balance at 1 January 1998	1,146,323
Revaluation for the period	11,463
Excess of revenue over expenditure for the year	192,075
Balance at 31 December 1998	**1,349,861**

15. Contingent liabilities

There are no contingent liabilities to report on.

Center for the Study of Democracy
NOTES TO THE FINANCIAL STATEMENTS

16. Related parties

Related party	Nature of the related party relationship	Type of transaction	Transaction during the year	Outstanding balance 31 December 1998
Receivables				
Agency Vitosha	100% of the capital owned by CSD	Financing	BGL 18,739,493	BGL 19,060,945
		Financing		USD 2,007
Radio Vitosha	Significant influence	Financing		USD 3,522
		Financing		BGL 564,431
				GBP 399
Center for the Study of Democracy	CSD and ARC Fund are both represented by the President of the Governing Board	Financing	USD 80,000	USD 80,000
Payables				
Agency Vitosha	100% of the capital owned by CSD	Financing		BGL 273,920

17. Post balance sheet events

There have been no material changes or transactions subsequent to the balance sheet date that require adjustment or disclosure in the financial statements prepared for the period ended 31 December 1998.